

Report on the monitoring of local administration – **The municipality of Odžaci**



NACIONALNA
KOALICIJA ZA
DECENTRALIZACIJU



Summary

The municipality of Odzaci scored a total of 105 points, so on a six-point scale (0–5), with the overall 2 rating. The basic finding is that the Municipal administration cooperated with the research team, responded to all four requests for access to information of public importance, providing all available data and information, mostly within the legal deadline.

As far as separate areas are concerned, the Municipality of Odzaci received the highest number of points and the best rating for the area Public procurement procedures based on the principles of equal treatment, non-discrimination, proportionality and transparency, then for the area Effective protection of senior civil servants` positions from unwanted political interference, and relatively good result for the area Proactivity of local administration in publishing information on the official website. The only areas for which there were no points are the Existence of a planning document for improving the work of local administration and the involvement of civil society in the process of development and structures for monitoring and coordination, as well as the transparency of the council's work, preparation of drafts and proposals for decisions in local administration.

Conclusions



Strategic framework for public administration reform

The municipality does not have a separate planning document in which the improvement of the work of the municipal administration is set as a general goal, nor a planning document in which the improvement of the work of the municipal administration is set as a special goal, measure or activity.



Policy development and coordination

The municipality of Odzaci partially informs citizens about the sessions of the municipal council through the website. The agenda is available only for some held sessions, but without minutes and other documents, as well as without announcements of upcoming sessions. In the process of making strategies and other decisions, the public participates sporadically, mostly through public discussions. There is no separate space on the website for the publication of consolidated information on all public consultations in one place. There are no documents that could prove the organization of early consultations. Public hearings on the budget decision are regular, but there are no reports on public hearings on the drafting of other documents.



Public services and human resource management

The goals and plan for human resource management in local administration are not defined in any planning document. Analytical reports on the number and structure of employees in the municipal administration are not prepared. On the website, on a separate page, competitions for 6 jobs in the period 2020-2022 are published, which contain all methodological elements, but are written in bureaucratic language and not in the languages of national minorities. The Code of conduct for officers and officials has been adopted and is available on the website. The appeal commission is in the process of being formed, and the mandate of the previous one has expired. The municipality does not have an adopted Anti-corruption plan, which is currently being drafted.



Accountability

Proactivity is at a satisfactory level. Address book, Information sheet, Statute, Rulebook on organization and systematization of workplaces and documents related to the preparation and implementation of the budget are published on the website and are easily accessible. Public procurement plans are not available for each year, not all strategies are available, and the entire documentation related to the budget has not been published, not even for all years. The documents were published only in the Serbian language, but not in the languages of national minorities that are in official use. In the documents, bureaucratic language is dominantly used, which is not sufficiently adapted to citizens.



Service delivery

There is no public policy document that deals with ensuring and increasing the quality of public services provided to citizens by local government. There is a Single administrative point. The degree of satisfaction of citizens is not monitored. No service provided by the Municipality of Odzaci is available on the eUprava portal. In the last three years, there have been no requests for exercising the right to use the languages of national minorities. The municipal building does not fully meet the requirements of the Rulebook. There is a marked parking space for the disabled, which is not up to standards. Access to the online services for enrolling a child in kindergarten has not been provided.



Public financial management

The budget calendar is generally respected. The percentage of success in budget revenue planning is not at the highest level, while the situation in expenses planning is significantly better. Budget documentation is available on the website, only in PDF format. The same documents appear every year. The Rulebook on the closer regulation, planning and implementation of procurement procedures was adopted, the Department for Public Procurement was established, in which 4 jobs positions were systematized. All procurements are published on the Public procurement portal. Only one bidder participated in 34 out of 76 procurements. The Republic Commission for the Protection of Rights in public procurement procedures did not make a decision to prohibit any procurement procedure.



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